

# **BOARD OF COUNTY COMMISSIONER'S**

## **MINUTES**

**October 24, 2011**

The regularly scheduled meeting of the Board of County Commissioners was called to order this 24th day of October, 2011, in meeting room 200 of the Cleveland County Office Building by Vice Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Vice-Chairman  
Rusty Sullivan, Member  
Tammy Howard, Secretary

Chairman George Skinner was absent.

Others present were: Assistant District Attorney David Batton, Christine Brannon, Denise Ellison, Melinda Duke, Brenda Wakeman, Peggy Laizure, Jim Williams, Dan Cary, David Houck, Shari Kinney, Valerie Breakall, Gayla Sukenis, William Francis, Sherry Autrey, James Johnson, James Tyree and Lindsay Bailey.

Rod Cleveland moved, seconded by Rusty Sullivan, to strike County Bid #HD-1524 – The purchase and delivery of an Aerial Work Platform for the Cleveland County Health Department, due to no bids.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by Rusty Sullivan, to accept bids and award at a later date, County Bid #SHE-1525 – One Year (1) Non-Encumbered Contract for Inmate Sandals for Cleveland County. The bid term will be from bid award date through June 30, 2012.

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by Rusty Sullivan, to accept bids and award at a later date, County Bid #1526 – Non-Encumbered Contract for the purchase and delivery of Duty Belts, Handcuffs & Flashlights for Detention Officers' Uniforms, for the Cleveland County Sheriff's Office.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by Rusty Sullivan, to accept bids and award at a later date, County Bid #SHE-1527 – Non-Encumbered Contract for the purchase and delivery of Hanging Inmate Property Bags for the Cleveland County Sheriff’s Office.

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table the minutes of the September 12, 19, 26 and October 3, 2011 Regular Meetings.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the minutes of the October 17, 2011 Regular Meeting.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Upon the recommendation of Dan Cary, Rod Cleveland moved, seconded by Rusty Sullivan, to strike a Burn Ban.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the Resolutions for Disposing of Equipment from Crossroads Youth & Family Services, Inc. for the following inventory items:

a. #C102-98	Office Chair	Surplus/Transferred
b. #WG102-130	Lobby Chair	Surplus/Transferred
c. #WG102-131	Lobby Chair	Surplus/Transferred
d. #WG102-132	Lobby Chair	Surplus/Transferred
e. #WG102-133	Lobby Chair	Surplus/Transferred
f. #WG102-134	Lobby Chair	Surplus/Transferred
g. #102-147	Conference Chair	Surplus/Transferred
h. #102-148	Conference Chair	Surplus/Transferred
i. #102-149	Conference Chair	Surplus/Transferred
j. #102-150	Conference Chair	Surplus/Transferred
k. #102-151	Conference Chair	Surplus/Transferred
l. #102-152	Conference Chair	Surplus/Transferred
m. #102-153	Conference Chair	Surplus/Transferred
n. #102-154	Conference Chair	Surplus/Transferred
o. #102-155	Conference Chair	Surplus/Transferred
p. #102-156	Conference Chair	Surplus/Transferred
q. #102-157	Conference Chair	Surplus/Transferred
r. #102-158	Conference Chair	Surplus/Transferred
s. #102-159	Office Chair	Surplus/Transferred

t. #102-160	Office Chair	Surplus/Transferred
u. #102-161	Office Chair	Surplus/Transferred
v. #102-162	Office Chair	Surplus/Transferred
w. #102-163	Office Chair	Surplus/Transferred
x. #102-164	Chair	Surplus/Transferred
y. #102-165	Chair	Surplus/Transferred
z. #102-166	Chair	Surplus/Transferred
aa. #102-167	Chair	Surplus/Transferred
bb. #102-168	Chair	Surplus/Transferred
cc. #104-1	File Cabinet	Surplus/Transferred
dd. #104-47	File Cabinet	Surplus/Transferred
ee. #104-48	5-Drawer File Cabinet	Surplus/Transferred
ff. #104-49	5-Drawer File Cabinet	Surplus/Transferred
gg. #105-45	Desk	Surplus/Transferred
hh. #199-35	Desk Organizer	Surplus/Transferred
ii. #299-142	Computer Monitor	Surplus/Transferred
jj. #299-145	Monitor	Surplus/Transferred
kk. #608-1	Dryer	Surplus/Transferred
ll. #608-2	Washing Machine	Surplus/Transferred
mm. #613-2	Refrigerator	Surplus/Transferred
nn. #699-15	2 CB Radios and Base Radio	Surplus/Transferred
oo. #724-2	Microwave	Surplus/Transferred
pp. #750-2	25” TV/VCR	Surplus/Transferred
qq. #750-3	32” TV	Surplus/Transferred
rr. #990-20	Computer	Surplus/Transferred
ss. #990-21	Computer	Surplus/Transferred
tt. #990-22	Computer	Surplus/Transferred

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to dispose of the following equipment located at Cleveland County District #3:

a. #D330-27	Chainsaw	Junked
-------------	----------	--------

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve yearly maintenance agreement between the Cleveland County Assessor and Apex Software at \$3,915.00. The term of the agreement is December 1, 2012 through December 1, 2013.

(Clerk’s note: Correct dates are December 1, 2011 through December 1, 2012.)

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the Allocation of Alcoholic Beverage Tax in the amount of \$36,470.76.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve a contract between the Cleveland County Health Department and Roof Consultants less what the county usually does and Roof Consultants will coordinate with County Purchasing to develop bid documents, review bids and inspect the construction of a roof coating or recovering or full replacement project for the Norman Office. The Health Department will pay a maximum of \$6,000 for services as follows:

- a. Development of Bid Documents \$4,000.00 (3 weeks)
- b. Bidding Phase Services \$1,000 (not including printing & mailing-3 weeks)
- c. Printing & Mailing \$500.00
- d. Construction Phase Services \$500.00 (site visit & report)

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved to table, seconded by Rod Cleveland, the extension and salary changes of the Second Chance Act Grant/Cleveland County Sheriff’s Office through January 31, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan to retain local counsel Ward & Glass L.L.P. working with Bernstein Liebhard, L.L.P. under the supervision of the District Attorney to prosecute a civil class action to investigate and potentially recover more than \$3 million county land recording fees from the Mortgage Electronic Registration System, Inc., (“MERS”) and/or others as warranted, that have not been paid. Any agreement with outside counsel will not have any provision for out of pocket expense costs or attorney fees to be paid directly by the county.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland to Approve the following Cash Fund Appropriations Lapsed Balances:

a. Highway Unrestricted Fund	\$ 472,402.77
b. County Clerk’s Preservation Fee	1,426.99
c. Drug Court Revolving Fund Adult	687.50
d. County Fair Board	19,713.41
e. County Sheriff’s Service Fees	18,220.12
f. County Detention Transition	1,189.16
g. SCA 2010 Grant	4,584.72
h. County Sheriff Commissary	452.20
i. County Sheriff Federal Share Revenue	5,000.00
j. Sheriff Jail Fund	15,991.76
k. County Sheriff Property Forfeiture	192.50
l. County Sheriff Revolving Fund	142,868.47
m. County Treasurer’s Certification Fee	4,120.58

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the following Cash Fund Appropriations:

a. County Assessor’s Revolving	\$ 247.00
b. Bridge Capital Improvement	40.15
c. County Bridge and Road Improvement	63,488.90
d. County Detention Transition Account	26,508.90
e. County Clerk’s Lien Fee	3,442.90
f. County Clerk’s Preservation Fee	24,440.00
g. Court Clerk Revolving Fund	11,859.65
h. DA Incarceration Costs	712.68
i. Drug Court Revolving Fund Adult	240.40
j. County Fair Board	14,911.08
k. Highway Unrestricted	468,907.74
l. S.T.O.P. Violence Against Women Grant	2,616.17
m. Sales Tax Fund	645,173.48
n. County Sheriff Commissary	2,233.31
o. Sheriff Courthouse Security Service Fee	4,171.50
p. County Sheriff Revolving	43,146.64
q. County Sheriff Service Fees	50,116.99
r. County Sheriff Jail Fund	6,813.27
s. County Treasurer’s Certification Fee	5,135.00

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #1 Warehouse:**

12-2341 – T2A	T & W Tire	\$ 1,200.00
12-2390 – T2A	Inland Truck Parts Company	\$ 1,600.00
- b. **District #2 Warehouse:**

12-2433 – T2A	Ayres Mechanical Heat & Air	\$ 750.00
12-2434 – T2A	Vulcan Signs	\$ 2,500.00
12-2435 – T2A	Action Safety Supply Co.	\$ 2,500.00
- c. **District #3 Warehouse:**

12-2371 – T2A	Robert’s Truck Center	\$ 750.00
12-2388 – T2A	Alcohol & Drug Testing Inc.	\$ 500.00
- d. **County Commissioner’s Office:**

12-2425 – D1C	State Auditor & Inspector	\$ 200.00
12-2432 – R2	The Norman Transcript	\$ 5,000.00
- e. **Cleveland County Fair Board**

12-2376 – FF2	The Norman Transcript	\$ 1,500.00
---------------	-----------------------	-------------

f. **Cleveland County Sheriff’s Office:**

12-2374 – CFBRE2	Sirchie Finger Print Lab	\$ 500.00
12-2428 – CCJC1C	Liquid Capital Exchange, Inc.	\$ 2,500.00
12-2429 – CCJC2	American Red Cross	\$ 750.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-0197 – F2	12-0145 – T2A
11-1797 – B2A	12-0291 – T2A
11-3586 – B2A	12-1008 – T2A
11-5026 – R3	12-1091 – T2A
11-5113 – B2A	12-1371 – T2A
	12-1582 – T2A
11-5607 – CFB2	
	12-0535 – MD2
12-0367 – R2	
12-0504 – B2A	12-1468 – FF2
12-0562 – CCJC1C	

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

**FY 11/12**

a. General Fund	\$ 709,001.32
b. Highway Fund	363,871.54
c. Health Fund	183,411.48
d. Sheriff Service Fee Fund	28,274.68
e. Sheriff Commissary Fund	3,240.00
f. Sheriff Revolving Fund	8,688.41
g. SCA 2010 Grant Fund	34.99
h. County Detention Transition Acct. Fund	12,822.76
i. Treasurer’s Certification Fee Fund	174.80
j. Drug Court Revolving Adult Fund	1,365.31
k. County Clerk Preservation Fund	10,967.17
l. Local Emergency Planning Committee Fund	500.00
m. Fair Board Fund	4,908.23

**FY 10/11**

a. General Fund	\$ 2,450.55
-----------------	-------------

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion Carried.

There was no new business.

There was no miscellaneous discussion.

Rusty Sullivan moved, seconded by Rod Cleveland, to adjourn.

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

(Clerk’s note: Agenda was posted 8:15 a.m. October 21, 2011.)